

**West Howard County Swim Club, Inc.
2019 Annual Membership Meeting
PROXY FORM**

INSTRUCTIONS: If you are unable to attend the meeting, please complete and return no later than Friday, February 1, 2019. Mail form to WHSC, PO Box 91, Lisbon, MD 21765, email a scan of the form to whscboard@gmail.com, or provide the form in-person to any Board member.

A. Appointment of Proxy (fill out the blank in the paragraph below only if you wish someone other than the President of the WHSC Board to be your proxy)

I, being a member of the West Howard County Swim Club, Inc. (WHSC), hereby appoint the President of the WHSC Board of Directors as my proxy at the Annual Membership meeting to be held at **7 PM on February 6, 2018, at the Lisbon Firehouse**, 1330 Woodbine Rd, Woodbine, MD 21797, and, in the event that he/she is unable to carry my proxy, I authorize him/her to appoint a member of WHSC present at the annual meeting to be my proxy to vote at the annual meeting and any adjournment thereof in accordance with the following general and limited powers. If no directions are given, the proxy may vote as the proxy sees fit at the meeting and any adjournment thereof. Alternatively, I hereby appoint the following WHSC member who will be present at the annual meeting as my proxy: _____ (please clearly print name of proxy). If this person is not present at the meeting, the proxy will revert to the President of the WHSC Board of Directors.

B. General powers (must be checked)

_____ I hereby authorize and instruct my proxy to use his/her best judgment on all matters which properly come before the meeting except for those matters specifically identified in the following Limited Powers section (**if that section is checked**).

C. Limited powers

_____ I hereby specifically authorize and instruct my proxy to cast my vote in reference to the following matters:

1. Motion to approve the proposed Fiscal Year 2019 Operating Budget (check or circle one).

For Against Abstain

2. Vote for the following Board of Directors candidates (one vacancy for FY 2019):

_____ (please clearly print name)

3. Approval of bylaw changes (check or circle vote for **each** Article):

Article	Summary of Changes	Vote
I – Name	Updated name to West Howard County Swim Club, Inc., which is the legal name of the Club as registered with the IRS.	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
II – Object	Clarifies tax status and intention that no financial gain shall come from WHSC to any member or Board member.	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
III – Management	Clarifies processes to fill board vacancies, remove Board members, and issue Board meeting notices. Explicitly adds review of issues raised by members to the duties of the Board. Increases the amount of money the board can spend for the needs of the pool and pool operations without membership approval from \$2,500 to \$5,000 for general items, and from \$7,500 to \$10,000 for repairs necessary to keep the pool in operation. The	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain

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	spending limit changes are needed to keep up with rising costs for product replacement and repair services.	
IV – Officers	Creates the position of Grounds Chairman and defines responsibilities. Clarifies other Officer responsibilities and authority.	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
V – Membership	Increases maximum membership from 350 to 375. Membership still is defined as “full” at 350, so as not to impact bond refunds if membership cannot be maintained above 350. Explicitly includes existing new member assessment. Clarifies membership classifications, member responsibilities, responsibility for member property, bond refund requirements, and allows for providing electronic notice to members. Adds option for members to withdraw via electronic notice through the online membership database.	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
VI – Committees	Creates Swim Team and Dive Team committees and defines scope and responsibilities for same.	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
VII – Finances	Clarifies signature authority for checks and allows for electronic payments. Clarifies requirements and methods for bonding or insuring the club against fraud or theft by board members and employees. Creates and defines Board authority to extend time for payment of dues upon member request. Identifies liabilities of members and clarifies responsibilities of members related to indebtedness and damages. Clarifies use of external accountant as permitted and identifies responsibilities. Formalizes process for funding for swim and dive teams. Adds a new section describing process for dissolution of the corporation.	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
VIII – Membership Meetings	Clarifies timing of notice for annual meeting and process for proxies, including allowing members to submit proxy forms electronically. Changes timing of new business requests for Annual Meeting and allows members to submit new business requests prior to any other meetings. Moves the section on notices to Article XI in order to apply more broadly to all notices.	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
IX – Election of Board of Directors	Removes the requirement for a separate nominating committee.	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
X – Amendment of Bylaws	Removes requirement that proposed bylaws changes must be submitted by November 30 th , thus allowing changes to be proposed at any time. The approval process and requirements remain unchanged.	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain
XI – Miscellaneous	Includes section on notices moved here from Article VIII. Clarifies authorities for execution of papers. Increases expense amount that a board member may authorize without board approval from \$100 to \$500. Allows corporate books and records to be reviewed by members upon request at a regularly scheduled board meeting. Adds section assigning members the responsibility to maintain accurate contact information in the membership database.	<input type="checkbox"/> For <input type="checkbox"/> Against <input type="checkbox"/> Abstain

D. Member Signature

The undersigned ratifies and confirms any and all acts and things that the proxy may do or cause to be done at the meeting referred to above or at any change, adjournment, or continuation, and revoke all prior proxies previously executed. This proxy will expire 60 days from the date of signature. I understand that this proxy is null and void if not emailed or postmarked by February 1, 2019.

MEMBER SIGNATURE: _____ **DATE:** _____

PRINTED MEMBER NAME: _____